**Terms of Reference**

**Set up of Leonard Cheshire in Ireland**

**Background:**

Leonard Cheshire is a global leading inclusive development agency, with over 70 years’ experience in supporting people with disabilities. Our international work includes inclusive education, economic inclusion, youth leadership, protection and wellbeing, policy and influencing and academic research. Capacity building of our partners and clients and utilisation of digital and technological solutions are cross-cutting to our work. We deliver our projects through local partners and also contribute to mainstream programmes with our technical expertise on disability and inclusion.

Leonard Cheshire holds the Secretariat for the Cheshire Global Alliance, a network of over 200 organisations across over 50 countries, one of the world’s largest networks wholly dedicated to supporting people with disabilities. Leonard Cheshire is one of 3 technical partners for disability for the World Bank, and works closely with the ILO, as well as collaborating with UNESCO, UNICEF, UNGEI and other global actors. LC delivers its operations through four regional offices based in India, Kenya, Zambia and Thailand that are supported in their functions by the head office based in London.

**Purpose and objective of the consultancy:**

As part of the plan to support its growth and ambition, Leonard Cheshire (LC) is in the process of establishing a new entity in the Republic of Ireland called **Leonard Cheshire International.**

The new office will enable LC to expand reach and influence, while opening up opportunities for new partnerships and access to wider sources of funding.

The purpose of this consultancy is to support Leonard Cheshire global team with the set-up of the new agency in the ROI including: development of a plan for the initial 2 years of activity; logistics support such as physical set up; development of partnerships for funding activities based on the situation analysis and activities scoping report compiled in late 2019.

**Deliverables:**

Specifically, the consultancy will deliver the following:

1. In collaboration with the global team and the UK operations team support the development of an initial plan of work and engagement for the first 2 years of activities.
2. Based on the information and data compiled in the situation analysis report, support with the development of new partnerships and engagement for funding activities, and provide recommendations accordingly.
3. Work with the LC global funding team to initiate engagement with available EU funding opportunities and other institutional and philanthropic donors.
4. Provide regular progress reports.
5. Support the LC team with identification of premises for the set up of the agency in Dublin.

**Essential requirements:**

* An in depth understanding of EU funding streams, regulations and processes
* An in depth understanding of the ROI charity sector and INGO sector
* The consultant will need to be based in Dublin or have easy access to the capital

**Timing:**

It is hoped that the consultancy can begin by early/mid March 2020 and be delivered over a period of 6 months with number of days per month to be agreed in advance each month.

**Expression of interest procedure and deadline:**

Expression of interest highlighting relevant experience to undertake this assignment should be sent by email to [kristina.prodanovic@leonardcheshire.org](mailto:kristina.prodanovic@leonardcheshire.org) by 29 February 2020.

Expressions of interest will be followed up by a call to discuss the consultants’ relevant experience, proposed approach for each deliverable, timeframes and costs; selection will be scored against criteria including value for money.